Title: PCI Compliance Policy
Approved by: PCI Compliance Committee
Date Approved by PCI Compliance Committee: November 14, 2019
Effective Date: November 14, 2019
Responsible Official: Treasurer
Responsible University Office: Office of the Treasurer
Period Review: 3 Years

Purpose

This policy document provides information to ensure CWRU complies with the Payment Card Industry Data Security Standard (PCI DSS). The purpose of the PCI DSS is to protect cardholder data. This document represents CWRU's procedures to prevent loss or disclosure of customer information including credit card numbers. Any failures to protect customer information may result in financial loss for customers, suspension of credit card processing privileges, fines, and damage to the reputation of the University. The PCI Compliance Team's purpose is to educate all entities in the University's payment environment and to enforce the PCI DSS policies contained herein. Questions regarding this policy should be directed to CWRU's Treasurer's Office.

Scope

This policy applies to all campus users, external merchants, systems and networks involved with the transmission, storage, or processing of payment card data which utilize the university IT infrastructure to perform payment card processing. Payment card data includes primary account numbers, cardholder name, expiration date, service code, and sensitive authentication data.

Cancellation

Not applicable.

What is PCI DSS

The PCI DSS is a mandated set of requirements agreed upon by the fiv

Standards

CWRU [U]Tech publishes technical standards approved by the University Treasurer's Office. The standards described here are generalized to cover current and possible future Payment Card Industry security standards.

- All payment card transmission will utilize fully encrypted pathways from the card entry to the payment processing merchant.

- Network transmission of payment card information must not occur on campus academic networks.

- No storage, processing, or archival of payment card data in university academic or business IT