



Author Guidelines for Submission of Manuscript Proposals Evidence-based Practices Series (Revised 9.7.07)

This series focuses on the synthesis of knowledge about evidence-based practices and service delivery initiatives whose effectiveness has been demonstrated by the strength of empirical evidence (i.e., extensiveness and quality of research) in various fields relevant to social work practice such as aging, child welfare, mental health, or substance abuse. The definition of Evidence-Based Practice used by this Series is based upon criteria by the Division 12 Task Force of the American Psychological Association for determining well-established treatments/interventions:

- i. At least two good between-group design experiments must demonstrate efficacy in one or more of the following ways: superiority to pill or psychotherapy placebo, or to other treatment; equivalence to already established treatment with adequate sample sizes
- ii. Experiments must be conducted with treatment manuals or equivalent clear description of treatment
- iii. Characteristics of samples must be specified
- iv. Effects must be demonstrated by at least two different investigators or teams

The Book

1. Brief Description - In one or two paragraphs (100-150 words) describe the book's content and its contribution to the field.







2. What do you estimate to be the size of the completed book?

1. Doublespaced typewritten pages normally reduce about one-third when set in type; e.g., 300 typewritten pages make about 200 printed pages. There are about 450 words on a printed page.
2. Approximately how many photographs do you plan to include?
3. Approximately how many line drawings (charts, graphs, diagrams, etc.) will you need?
4. Do you plan to include material requiring permission (text, music, lyrics, illustrations)? To what extent? Have you started the permissions request process?

3. Do you plan to class-test the material in your own or other sections of the course? (Any material distributed to students should be protected by copyright notice on the material.)

Reviews

If we are interested in your project, Oxford University Press together with the Series Co-Editors, will commission outside reviewers to read and evaluate your proposal. We will, of course, obtain the best available reviewers to consider your work. We would like to include some reviewers whose opinions you would consider particularly important. For this purpose, please provide the names, addresses and phone numbers (if available) of three or four people whom you feel would be competent to review your material and whose opinion you would find valuable. We will try to use some of these along with some of our own selection. Naturally, we do not reveal the names of reviewers without their permission.

Author Background

Please include a current CV or brief biography of your writing, teaching, and/or educational background and experience. Be sure to list any books that you have previously published, and any other information about yourself on why you are qualified to write this book.

