



## Continuing Research Education Credit (CREC) Program Registration Instructions for First Time CITI Users Add a Course

Click

### Step 1 Select Your Organization

- f* Type "Case Western Reserve University CREC Program" into the search box
- f* Check the boxes to Agree and Affirm
- f* Click "Continue to Create Your CITI Program Username/Password"
- f* **Do not register as an independent learner.**

- f* Please use your CWRU, MH or UH email address
- f* **If you do not have an affiliated email, enter a current email address**
- f* Click "Continue to Step 3"

### Step 3 Create a Username and Password

- f* You can use any username and password
- f* Record this information on the bottom of this page for future reference
- f* Choose a security question and enter the answer
- f* Click "Continue to Step 4"

### Step 4 Country of Residence

- f* Type in the United States, or your country of residence
- f* Click "Continue to Step 5"

### Step 5 Optional CEU

### Step 6

### Step 7 Select Curriculum

- f* Answer the relevant questions to choose a course
- f* Click "Complete Registration" and "Finalize Registration"