

Begin by logging into the SIS at case.edu/sis with your CWRU Network ID and password.

1. Click the) L Q D Q F H V tile on the Student Home, and then click the) L Q D Q F L D O \$ F F R X Q W tile.

Alternatively, from the 1 D Y % D U, select Navigator > Finances > Financial Account.

2. Click 6 W D W H P H Q W R I \$ F F R X Q W and then 6 W D W H P H Q W R I \$ F F R X Q W.
3. Select a term from the 7 H U P dropdown for which the transactions occurred on the financial account.
4. If available, select , Q F O X G H 3 H Q G L Q J) L Q D Q F L D O \$ L G or , Q F O X G H (Q U R O O P H G
5. Click the * H Q H U D W H 6 W D W H P H Q W button.
6. If desired, click 3 U L Q W 6 W D W H P H Q W to create a printable version of the account statement.

1 R W H The 6 W D W H P H Q W R I \$ F F R X Q W allows students and authorized users a real-time, easily unprintable statement organized by term. These statements can be created at any time and include a summary of all charges and credits for the term.

Clicking the 3 U L Q W 6 W D W H P H Q W button will open a new window, displaying a PDF version of the requested Statement of Account. Please temporarily disable pop-up blockers.

The ' D W H column represents the last time a charge or credit was adjusted. For example, tuition charges or Financial Aid credits may change over time, depending on enrollment status and other factors.

Online payments will be tagged as the term for which the payment is received. When new term charges appears, the payment term is changed. Running additional statements may be necessary to see the current status of the account.

If available for the requested term, 3 H Q G L Q J) L Q D Q F L D O \$ L G may also be included to assist determining balance due. However, once financial aid has been posted to the account, it will always be displayed in the Statement of Account.