

Fair Hiring Checklist:

- 1) Advertise your vac
Some ideas are to a
you have a membe
- 2) Use a search comm
considered to be m
- 3) Use a search comm
age, profession, etc
- 4) Ask questions that
knowledge regardin
- 5) Include in the inter
applicant's appreci
observed to be the
experienced to be s
- 6) If the position you a
women or minoritie
of this fact during th
- 7) Once questions hav
candidate to assure
- 8) Use Human Resourc
manager at the beg
- 9) Ask a neutral Huma
assure consistency
- 10) Take several Implic
that you are aware
process.
- 11) If you cannot put yo
at play. Often we ha
business criteria rel
our unconscious bia