

Dependent Verification Document Requirements

30 days of hire or qualifying change of status event

Dependent Status	Documentation Required
<u>Spouse</u>	<ul style="list-style-type: none">• <u>Marriage certificate</u> or <u>appropriate state or local government records</u>or• <u>Immigration papers that identify employee</u>



<p>Dependent child by custody or guardianship</p>	<ul style="list-style-type: none"> • Certified court ordered custody/guardianship papers
<p>Dependent stepchild</p>	<ul style="list-style-type: none"> • Birth certificate that includes both parent and child or • _____ <p style="text-align: center;">AND</p> <ul style="list-style-type: none"> • Marriage certificate issued by county registrar with _____ or • Legal paperwork requiring dependent coverage or • Immigration papers that identify employee-spouse relationship or • Top half of current Federal tax form 1040 identifying employee-spouse relationship
<p>Disabled dependent child age 26 and over</p>	<p>In addition to the verification of dependent status described above, you must also provide:</p> <ul style="list-style-type: none"> • <u>Social Security disability award</u>