

**RESIDENCE HALL AGREEMENT**  
**Case Western Reserve University**  
**2020 – 2021**

This Residence Hall Agreement is a binding agreement between Case Western Reserve University ("the University") and the individual student. It entitles the student to the use of the residence hall accommodations only in such manner as set forth herein and through University Policies and Code of Student Conduct (hereby incorporated in this agreement). In the event of any inconsistency between this agreement and University Policies and Code of Student Conduct, the terms of this agreement will prevail. Subject to the terms, conditions and reserved rights contained in this agreement, the University will permit the student to occupy for residential and academic purposes a unit in a residence hall designated by the Case Western Reserve University Office of University Housing ("Housing"). The student agrees to accept any accommodations assigned, agrees that he or she has no right or entitlement to occupy or select any particular room under this agreement, and agrees that the University may reassign the student to a different room or residence hall at Housing's sole discretion.

The parties do not intend by this document to create any leasehold or other estate or rights in real property. This agreement is a license to use the residence halls and shall not be construed as a rental agreement. This agreement shall apply to occupancy of rooms. Buildings occupied by Greek letter organizations or any other Case-sponsored organization are deemed residence halls for the purposes of this agreement, unless governed by some other agreement.

- C. After the applicable date in (A) a new student in category (A) (b) may not cancel this agreement during the fall semester;
- D. Any student who is released from this agreement and a) receives the release after the first date of occupancy and/or b) checks into the assigned room will be charged per day (based upon room rate) from the first date of occupancy through the date of release-or checkout, whichever is latest, in addition to any other ap

resident at the termination of the occupancy period. Failure to review and sign the form by the designated deadline will result in the student assuming responsibility for all damages in the room.

#### **11. CHECKOUT REQUIREMENTS**

At the termination of the occupancy period, the student must complete the checkout procedure through a Residence Life or Greek Life staff member or by express checkout. A student checkout consists of a) removal of personal belongings and refuse so the room is as clean as it was at the time of check-in, b) scheduling in advance and keeping a checkout appointment with a building staff member, c) reviewing the room condition as recorded on the room condition report, and d) returning all keys/key cards for the room, suite, or building to the staff member. Express checkout, when available, allows a student to drop off key/key card and waive his/her rights to appeal any damage charges. The room condition report will be completed in his/her absence.

Failure to complete the proper checkout procedure will result in an improper checkout fee of \$100 in addition to any lost key/key card and room charges that