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Barbara Snyder, President
Ben Vinson, Provost
Cynthia Beall, CAS, chair
David B. Miller, MSASS, vice chair
Juscelino Colares, LAW, past chair
David Crampton, MSASS
Evelyn Duffy, SON
Mark Hans, SODM
Danny Manor, SOM
Mohan Sankaran, CSE
Peter Shulman, CAS
Simon Peck, WSOM

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Kenneth Ledford, chair, By Laws Committee
Christine Cano, chair, Personnel Committee

Aaron Perzanowski, LAW

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Lisa Camp
Suzanne Rivera
Thomas Matthews
Michael Mason
Donald Feke
Lisa Palazzo

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Professor Cynthia Beall, chair, Faculty Senate, called the meeting to order at 2:00p.m.

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The minutes of the January 16, 2019 meeting of the Faculty Senate Executive Committee were reviewed and approved. *Attachment*

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The President did not have any announcements.

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The Provost reported that a tuition forum was held last week to inform undergraduate students

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Professor Kenneth Ledford, chair of the Senate By Laws Committee, presented the Conflict of Commitment Policy which was originally presented last year. A revised policy was reviewed and approved by the Committees on Research, Faculty Personnel and By Laws. The original proposal called for adding to the Conflict of Interest Policy, but the current version revises the policy in the Faculty Handbook on *Non University Activities of Faculty Members During the Contractual Period* (Chapter 3, Part One, Article III). The new policy includes a list of activities that would not be considered "consulting or similar services" and therefore would not require approval from a department chair or dean. It also provides that for consulting and similar services, an average of four working days per month (including travel time) during a faculty member's contract period is reasonable. This language was adopted from an earlier version of the Faculty Handbook. Suzanne Rivera, Vice President of Research, said that they were intentional about not prescribing a specific process for all schools to follow. This will be up to each individual unit. The Executive Committee voted to include the policy on the Faculty Senate agenda (9 votes in favor and one abstention). *Attachment*

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The Provost reported that the Honorary Degree Nomination Committee had nominated another candidate for an honorary degree. The Provost provided background information on the nominee and the Executive Committee approved the nomination.

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The Executive Committee discussed whether faculty would be interested in forming a committee to discuss issues such as space utilization on campus. Steve Campbell, Vice President for Campus Planning and Facilities Management had provided Prof. Beall with a list of possible items for discussion. Committee members suggested focusing on one issue to start with such as classroom space for undergraduates. The President said that she and the Provost would talk with Steve Campbell and the deans about undergraduate space priorities and communicate with Profs. Beall and Miller. The President, Provost, and Profs. Beall and Miller will draft a charge. The committee would operate as a pilot project for the 2019-2020 academic year. It is likely that the committee would begin its work next fall. *Attachment*

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Professor David Crampton, MSASS, reported on three important matters at MSASS:

1. The School received its reaccreditation for the next 7 years in fall 2018. The MSASS faculty are currently working on revising the curriculum with an emphasis on social work specializations.
2. MSASS will be changing its online program vendor. The online program involves 50% of the School's students.
3. The School is working on faculty/staff relations and have developed a model that could be shared with other schools and departments.

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Professor Beall proposed a strategic planning discussion as part of the Think Big strategic planning process on the topic of Faculty Powers and Responsibilities. More details will be shared with the Faculty Senate but Prof. Beall asked Executive Committee members to begin thinking about the topic. *Attachment*

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Professor Mohan Sankaran, CSE, presented a request from the School of Engineering to the Senate that it work with the administration to revisit the policies adopted in anticipation of FLSA regulations that were never implemented. The increase in minimum pay required for exempt employees and the requirement that they work full time for one year, has made it very difficult to use grant funding to hire research associates. Hiring associates as non exempt employees requires approval for overtime, and the work must be closely supervised. This is having a deleterious effect on the school as well as research associates. The President said that she would discuss this with Human Resources, and that while she was willing to reconsider the one year requirement for exempt employees, she is not inclined to reduce salaries. A number of other AAU institutions have also retained these policies. *Attachment*

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Vice Provost Don Feke presented longitudinal data on faculty composition for SAGES First and University Seminars, and for all University Faculty. There was a gap in the SAGES data between 2011-2012 and 2017-2018. Vice Provost Feke said these data were not available. A Committee member pointed out that fewer tenure and tenure track faculty were teaching in the SAGES program despite an increase in the student population. The number of Professional School Faculty teaching in SAGES did not increase as expected and in fact has decreased. The data on University Faculty appointments was shown with and without medical school faculty. Overall, the numbers of full time non tenure track faculty have increased. A motion was made and seconded to update these data annually. The Committee voted to approve the motion. *Attachment*

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Lisa Palazzo, University Chief Compliance and Privacy Officer, presented the Policy on the Management of University Policies. In 2017, the Compliance Office convened a committee to consider whether the university should have a centralized policy development process, as recommended by internal auditors. The Committee included several faculty members, and after extensive discussion, a policy/process was developed. Ms. Palazzo s

faculty. Ms. Palazzo said that most policies will have some impact on faculty so the RUO will contact the Senate in most situations. Another Committee member suggested that when a faculty member joins a committee to review a proposal for a new policy or a revision to a current policy, that he/she report to the Senate on the policy being discussed. *Attachment*

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There was insufficient time for this report.

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The Executive Committee approved the agenda for the February 25th Faculty Senate meeting with one deletion. *Attachment*

The meeting was adjourned at 4:30 pm.