

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of December 6, 2004, 1:00 - 2:30 p.m.
Adelbert Hall, Room 352

Committee members in attendance

John Anderson

Bo Carlsson

Lynne Ford

David Matthiesen

Carol Musil

John Orlock

in drawing on their individual and combined resources and that faculty involvement is important.

The new Office of Undergraduate Research's director, Sheila Pedigo, will report to Deputy Provost Lynn Singer. She has already indicated her plans for grant monies to fund student travel and research with faculty. This is especially important for humanities faculty and is a further opportunity for faculty development.

Chair's Announcements

Chair Carlsson encouraged all to be thinking of colleagues who would be good members to serve on committees next year as we enter into the nominations process.

He reminded all of the holiday reception after the Senate meeting and of the special Executive Committee to be held on January 11 at 3:00 to talk about the self-study for accreditation. That report will be sent very soon.

Ad hoc Committee on Faculty Surveys

B. Carlsson introduced a motion to approve the charge and membership for a new ad hoc Committee on Faculty Surveys to report by April 2005. The charge and proposed membership were approved unanimously to go to the Faculty Senate.

Charge to the ad hoc Committee on Faculty Surveys:

Design a system to collect and analyze longitudinal information on a regularly scheduled basis related to faculty demographics

The ad hoc Committee shall:

Create and/or identify a faculty survey instrument or instruments that can be linked to the Case Vision;

Ensure that all or significant portions of the survey instrument(s) have benchmark capabilities with Case peer institutions; and

Design a reporting mechanism that is accurate and confidential while providing Case faculty, administrators, and the Board of Trustees meaningful feedback about Case faculty.

Membership:

Mohan Reddy, Associate Professor of Marketing

Shirley Moore, Associate Dean of Research, School of Nursing

George Kikano, Professor Family Medicine

Doug Detterman, Professor and Chair of Psychology

Dale Dannefer, Professor of Sociology

ex officio: Caryl Hess, Assistant to the President for Special Projects

Report on University Undergraduate Faculty

Professor David Matthiesen is the liaison from the Faculty Senate to the UUF and reported on activities: all committees are constituted and meeting. SAGES implementation is the major task, and constituent schools are setting standards for approval of SAGES courses. The Executive Committee met with VP Lev Gonick to discuss the discontinuation of dial-up service and to express their concern that this could adversely affect commuter students and faculty who work from their homes. Other standing committees are working out their agenda for the year as well as addressing their constitutional obligations.

There was again the question of the need for both the UUF Academic Computing and Information Resources Committee and the Faculty Senate Committee on Information Resources, and it is expected that they will also discuss this.

Report of the By-Laws Committee

Chair Georgia Narsavage reported on the committee's recommendation to change the

wording in the Faculty Handbook Chapter 3, Part Two, III. Remuneration for Additional Service, A. giving the deans, rather than the provost, the authority to authorize faculty summer salary. The Executive Committee suggested a further modification of the wording to make it less

Include electronic publications in the promotion and tenure reviews of academic personnel.

Long-term solutions for library funding over the next 10 to 15 years, possibly through and increase in overhead recovery, is next on the agenda.

President Hundert asked about how keeping the libraries open seven days a week, 24 hours a day, was being received. To date, the buildings are open but not the stacks and not with staffing.

Report of the Information Resources Committee