

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate Executive Committee
Meeting of December 13, 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall
AGENDA

1. Approval of Minutes of the Meeting of November 7, 2006 J. Alexander
2. President's Announcements G. Eastwood
3. Provost's Announcements J. Anderson
4. Chair's Announcements J. Alexander
5. Re-visiting Fellowship Course Motion (see attached) J. Alexander
(Action Item for Executive Committee)
6. UUF Executive Committee Chair Report to Senate L. Ford
(Action Item for EC)

CASE WESTERN RESERVE UNIVERSITY
Faculty Senate
Executive Committee
Minutes of the Meeting of December 13, 2006, 1:30 - 3:30 p.m.
Room 352 Adelbert Hall

Committee members in attendance

Jay Alexander	Kathleen Kash
John Anderson	Edith Lerner
Dominique Durand	John Orlock
Gregory Eastwood	Kathleen Wells
Lynne Ford	E. Ronald Wright
Julia Grant	

Also in attendance

Eric Cottingham, Associate Vice President of Research
Paul Salipante, Chair of the F/S University Libraries Committee

The meeting was called to order at 1:35 p.m. by Professor James Alexander, Chair of the Faculty Senate, who will also give the Executive Committee report to the Faculty Senate on December 18th, for Professor David Matthiesen.

Approval of Minutes

The minutes of the previous meeting on November 7th were approved as distributed.

President's Announcements

Gregory L. Eastwood, M.D. had no announcements at this time.

Provost's Announcements

John Anderson reported on the progress toward developing a new responsibility center management (RCM) budget process and noted the importance of aligning indirect costs for the library and information technology with realistic usage by the schools. He has asked the Senate chair to put together a committee of faculty to join Lynn Singer, Chris Ash and Ginny Leitch for the purpose of examining the validity of the current allocation rules and recommending changes where necessary. Professor Alexander will also ask the University Libraries and Information Technology committees of the Faculty Senate to work on this. It was emphasized that there is no new money; this is to look into a distribution of costs. Professor Julia Grant asked about "charge backs," such as the technology fee. Provost Anderson replied that the university must maintain a certain base level of infrastructure and the IT fee is necessary to maintain our capabilities. J. Alexander will write up the charges and distribute to the appropriate committees.

Provost Anderson said that the process of academic planning continues, and he noted the contributions of members of the Faculty Senate on the steering committee. The provost will visit each school to discuss the planning process. These school visits should be finished by the end of February. Professor John Orlock commended the provost for these efforts to include faculty in the planning, which should lead to better planning, faculty buy-in and focus.

example that we are in danger of losing a costly but very important subscription for Engineering. Also, we rank very low among major research institution libraries. This is a problem of long standing. Provost Anderson noted that the libraries budget was one of only three areas which did not have a budget cut in the recent budgetary crisis. The budget figure is \$15.6 million, one half of which goes to the Kelvin Smith Library and the rest is distributed to the other school/departmental libraries. Chair Alexander urged an open discussion with the Senate prior to the committee developing and bringing forward any motions.

Proposal to Revise the Conflict of Interest Policy

Eric Cottington, Associate Vice President for Research, briefly presented two proposals for further committee action - one is to revise the Conflict of Interest Policy in the current Faculty Handbook and the second is to develop a Conflict of Commitment Policy. The School of Medicine's faculty have the primary interest in these two items. He presented sample policies from other universities.

John Anderson noted that these can be written as very restrictive policies or be quite general, in the belief that conflicts can be managed.

After discussion, Chair Alexander asked that the University Conflict of Interest group review and make recommendations for a university-wide policy which should also be vetted by the appropriate Senate committee. It was suggested that the membership of the existing conflict of interest group be broadened to include members from Nursing, Dental Medicine and the College of Arts and Sciences for this purpose.

Proposal on Conflict of Commitment Policy

The suggestions for a conflict of commitment policy, also presented by Eric Cottington, will be forwarded to the Faculty Personnel Committee to consider the possibility of incorporating such a policy into our Faculty Handbook, and if so, to develop suggested wording.

Schedule Report on the Research Council

The EC approved a report on the Research Council by the Senate Research Committee chair for the next Senate meeting.

It was decided to hold back on any invitation to a vice president to speak on their office's functions as this will be a full agenda. The agenda for the Senate meeting of December 18th was then approved, and the meeting adjourned.

Lynne E. Ford
Secretary of the Faculty Senate