

CASE WESTERN RESERVE UNIVERSITY  
**Faculty Senate Executive Committee**  
Meeting of April 5, 2005, 8:00 – 10:00 a.m.  
Crawford Hall Room 14 (Please note location)

**AGENDA**

- |      |    |  |             |
|------|----|--|-------------|
| 8:00 | 1. | Selection of Reporter to Faculty Senate Meeting      | B. Carlsson |
| 8:05 | 2. | Approval of Minutes of the Meeting of March 10, 2005 | B. Carlsson |

CASE WESTERN RESERVE UNIVERSITY  
Faculty Senate  
Executive Committee  
Minutes of the Meeting of April 5, 2005, 8:00 - 10 a.m.  
Crawford Hall Room 14

Committee members in attendance

John Anderson  
Bo Carlsson  
Lynne Ford  
George Kikano

Carol Musil  
David Singer  
E. Ronald Wright

Also in attendance

Internationalization.

The ad hoc Committee on Faculty Surveys will not be ready to make its final report at the April Senate meeting but will make a brief interim report nonetheless.

Faculty/Government Relations will be topic for discussion on that April agenda with Vice President Mark Carlson.

#### **Report of the By-Laws Committee**

Committee Chair Georgia Narsavage said that the committee, along with the Office of Counsel and Lois Langell for the Provost's Office, have all reviewed and are recommending that the Senate approve this section of the by-laws of The Case School of Engineering. Professor Mark DeGuire was invited to comment on the process of revisions to their by-laws during this year, parts of which were approved in the fall; and this section is now ready for review on policies and procedures for faculty in different categories, including a proposed new category of Research Assistant Professor. The Criteria and Standards for Promotion and Tenure, yet to be presented, will finish the process next fall. With the promise to clarify and make minor wording changes; and contingent upon approval of this document by a vote of the CSE faculty on April 14, it was approved for the Faculty Senate agenda of April 25.

#### **Report of the Graduate Studies Committee**

Chair Kenneth Laurita noted that the proposal for a joint degree, J.D./M.S. in Biochemistry, has not yet been reviewed by his committee due to the timing of committee meetings and finishing up prior business before the committee. In his own review of the proposal, he does not see any reason that the committee would withhold endorsement. It was suggested that, contingent upon approval by the committee, this item be approved for the next Senate agenda. Chair-elect Wright expressed his concern that process for full approvals by the Faculty Senate is not being followed.

#### **Report of the Nominating Committee**

In the absence of Chair Kathleen Farkas, Pr

### **Report of the Research Committee**

Chair Carol Musil said that the Guidelines on Authorship in the Faculty Handbook had not been revised in the past 30 years, and she noted some of the main proposed changes to the document now being presented by the committee. There was considerable discussion on a few areas in the proposed text which would be impossible to abide by in certain disciplines, specifically noted were Physics and Mathematics, where there are well-established contradictory practices.

Chair Carlsson suggested that those modifications in the text be addressed by the three parties concerned, and then the Executive Committee approved including a modified document on the next Senate agenda.

### **Report of the Compensation Committee**

Chair Theresa Pretlow will report at the April 25 Senate meeting.

### **Other Business**

The upcoming accreditation team visit by the Higher Learning Commission of the North Central Association from April 11-13 was mentioned. Professor Wright reported that he had met with student representatives and that the USG (Undergraduate Student Government) had passed a resolution opposing Ohio Senate Bill 24 to be sent, along with the statement from the Faculty Senate, to the appropriate officials.

### **Approval of Agenda for April 25, 2005 Faculty Senate Meeting**

The agenda was approved as presented.

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Lynne E. Ford  
Secretary of the Faculty Senate