

Contractor Safety Awareness Training Outline

**Fire Arms or weapons of any sort are not permitted on Case Western Reserve University property
Smoke Free University**

Trash removal types

1. Regular trash
2. Construction debris
3. Hazardous waste trash (i.e. florescent bulbs, P.C.B. containing ballasts)
 - a. All Haz Waste pick up will need to be coordinated by EHS (216) 368-2907

Emergency response contact phone numbers

1. Fire – (216) 368-3333
2. Medical Emergency – (216) 368-3333
3. Security – (216) 368-3333
4. Safety Department – (216) 368-2907 from 8:30 AM to 5:00 PM (Call security on weekends or after hours)

Contractor Safety Representative

1. Name of assigned representative
2. Phone # on site (cell preferred)

Contractor Safety Policy Manual Information (major O.S.H.A required programs)

(Contractors are responsible to provide written programs and training to their employees)

1. Respiratory Program
2. Lock/Tag Program
3. Confined Space Entry Program
4. Hot Work Permits
5. Hazard Communications Program
6. PPE Program
7. Fire Extinguisher Training
8. Trenching, Shoring & Scaffolding

Case Western Reserve University Working Safely in Case Laboratories

1. Caution signs at lab entrances
2. Clearances in lab space and on affected lab equipment prior to working
 - a. Clearances completed by EHS (216) 368-2907

Case Western Reserve University Hazard Communications Program

1. Case chemical S.D.S. sheets available at EH&S Office upon request
2. Contractors must have S.D.S sheets available on site for chemicals used on the site

Case Western Reserve University Confined Space Entry Program

1. Permit acquisition Process
2. Contractor requirements

Case Western Reserve University Hot Work Permit Process

1. Can be acquired through EHS (216) 368-2907
2. On the day of the bypass, call security and say what system need bypassed
3. Pre-inspection of work site done by the Fire and Life Safety Specialist
4. When the work day is over call security for a re-enable of the system
 - a. Permits will be issued daily for one working shift

Case Western Reserve University Fire Protection Systems shut down or modification.

1. "RED TAG" Program for Fire Protection Systems
Issued daily by EHS (216) 368-2907