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USE AND STORAGE LOCATIONS

The following facilities are registered for use and storage of chemical, biological, and etiological agents:

- Main campus of 10900 Euclid Avenue, Cleveland, OH
- University Hospitals (UH), 2065 Adelbert Road, Cleveland, OH
- University Circle Research Center II (UCRC II), 11001 Cedar Avenue, Cleveland, OH
- Wolstein Research Building, 2103 Cornell Road, Cleveland, OH
- Louis Stokes Cleveland Veterans Affairs Medical Center, 10701 Wade Park Blvd., Cleveland, OH
- MetroHealth Medical Center, 2500 MetroHealth Dr., Cleveland, OH
- Cleveland Clinic Foundation, 9500 Euclid Ave., Cleveland, OH
- Cleveland Center for Structural Biology (CCSB) Wright Fuel Cell, 1819 E. 101 St., Cleveland, OH

The following premises are registered as generators of infectious waste:

DeGrace (Biology)	Millis
Morley	Olin
Bingham	White
AW Smith	Rockefeller
Glennan	Pathology
Wickenden	Med East (Robbins)
Nursing	Dentistry
CCSB	
Wolstein Research Building (WRB)	Biomedical Research Building (BRB)

The following premises are registered as generators of hazardous waste:

Morley	CCSB
DOA990	Millis
University West	Cedar Avenue Service Center
Wolstein Research Building (WRB)	

SAFETY SERVICES PROGRAM

MANAGEMENT

Safety Services provides support for all construction concerns. The LSC identifies and controls chemical and biological material hazards to employees. The LSC oversees inspection and audit activities, external agency audits (insurance, OSHA, Federal, State, and Local regulations).

LABORATORY SAFETY COMMITTEE

The Case Western Reserve University Laboratory Safety Committee (LSC) is comprised of faculty and staff who are responsible for the safe use of chemical & biological materials. The LSC ensures compliance with all applicable regulations (EPA, DOT, ODH, FDA, CDC, etc.) and oversees the safe use of hazardous waste.

LSC RESPONSIBILITIES

The Laboratory Safety Committee is responsible for:

- Reviewing and recommending sound risk management practices.
- Consulting with faculty on safety issues and cooperation with the University.
- Assigning its members, or appointing others, to oversee chemical and biological safety areas.
- Conducting audits to assess compliance.
- Approving EHS chemical & biological safety recommendations.
- Reviewing laboratory activities.

SUBCOMMITTEES

The Chairpersons of the five subcommittees are:

- Institutional Review Board for Research
- Institutional Biological Safety
- Institute of Animal Care & Use
- Carcinogen Use Committee (CUC)
- Select Agent Use Committee

These subcommittees review protocols for safety content, as well as provide the information for the emergency response protocol.

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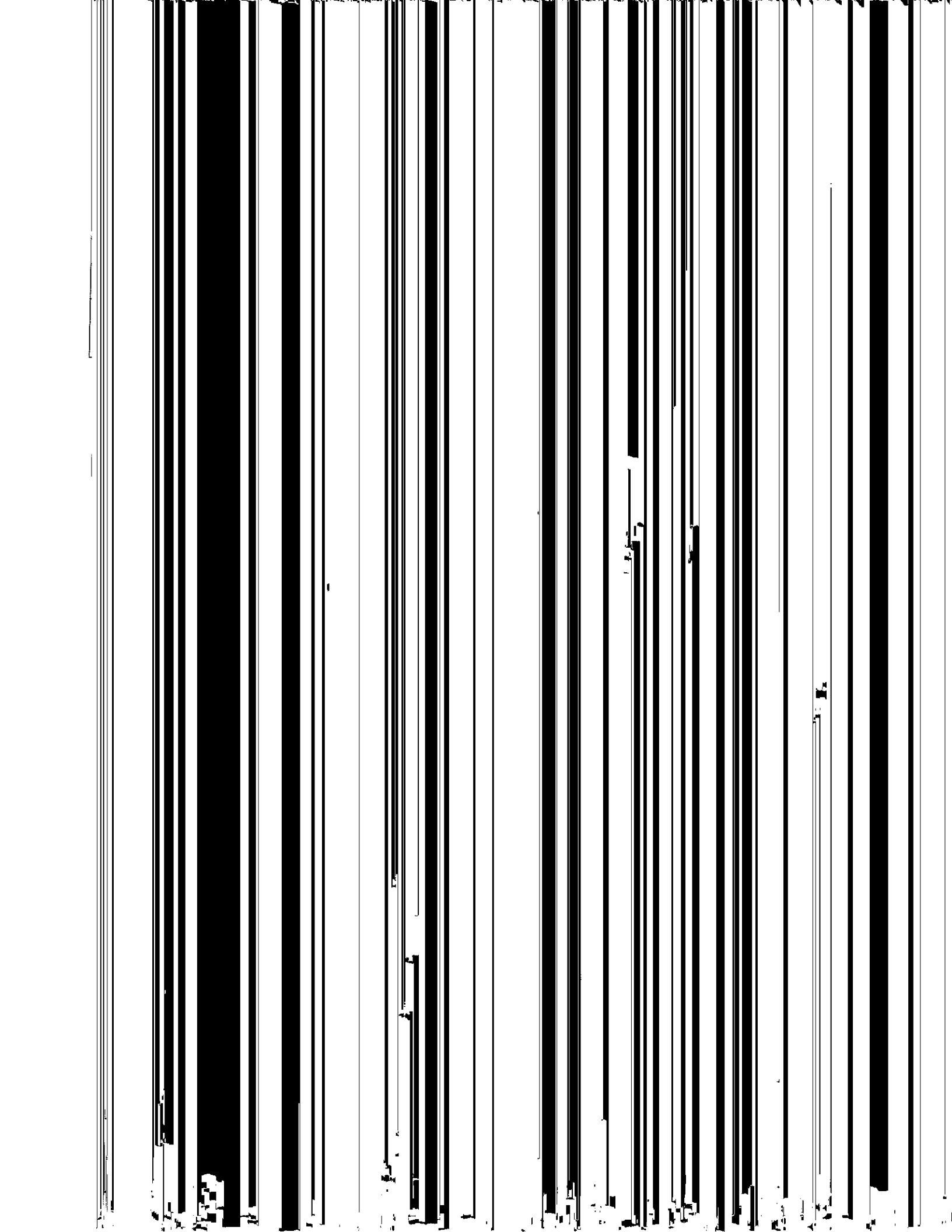
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SAFETY SERVICES OFFICE

STAFFING

The SSOF operates with the fo

Director (1)
Department Assistant (1)
Department Administrator (0.5)
Student (1)
Executive Director (0.5)

The new Executive Director p
Industrial Hygienist position wa
position. It was eliminated due

Safety Services continues to ir
response to emergencies and c
the Safety Services Program.

EHS EMAIL

The EHS Email (does@case.edu)
inception, the number of inquir
University personnel averages
improved follow-up of issues rep

Concerns of unethical behav
anonymously. They may call
They are encouraged to provid
concerning the incident.

EHS WEB SITE

The EHS home website (<https://www.case.edu/ehs>)
department services. Informat
manuals are available on-line.
illustrates updates made to the
services provided on-line by EHS

EHS NEWSLETTER

The EHS Laboratory Safety new
laboratory safety issues and d
addendums, issues found dur
frequently asked by laboratory
newsletter included:

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RESPIRATOR TRAINING

Special training sessions for facility employees with medical evaluations and employers before entering

VEHICLE SAFETY TRAINING

Vehicle Safety Training
Training classes for C

FACILITIES SAFETY

Training for Facilities

- Slips, Trips, and Falls
- Personal Protective Equipment
- Confined Space Entry
- Radiation Safety
- Lockout/ Tag out
- Workplace Cleanliness
- Hot Work Permits
- Powered Industrial Trucks
- Hearing Conservation

These sessions are
sessions were developed

CONTRACTOR TRAINING

To ensure that University hazardous conditions training programs support space, hot work, tow n

FACILITIES AND EQUIPMENT

The University administrative are available and adequate. The SSOF is also responsible for facilities and equipment available at the University

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Olin
Rockefeller
White
VA Hospital
CCF- Walker
Wolstein Research Buildi

LABORATORIES

The University Safety Serv
laboratory buildings on cam
Western Reserve University
well as offsite locations.

Case Western Reserve Univ
use of hazardous material
laboratories typically include
safety showers (where need
changes of air per hour and t
are generally constructed t
required to stock needed de
such as gloves, laboratory
equipment.

SAFETY SERVICES OFFICE

Safety Service's facilities and
School (DOA990), Millis Scie

PROGRAM OFFICE:

Service Building (1st Floor)-Pr

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EMERGENCY RESPONSE PROGRAM

Following the 911 tragedy in 2001, the Alert System that codes the level of security from red to orange, the EHS staff increase. Conference Room has been designated for use in the event of an emergency.

Collaboration with Case Protective Services and Cuyahoga County Hazmat in live scenario training with response partners to become familiar with procedures.

The EHS coordinated its Fire & Life Safety Committee to prospectively meet FM Global Insurance and the University. Follow up of specific safety checks to ensure better compliance with each year.

EMERGENCY RESPONSE PLAN

The EHS Emergency Response Plan was developed in conjunction with the Incident/Emergency Management Plan. The plan includes coordination with the Cleveland Fire Department, Cleveland Police, and other agencies. Post 911 security levels and in response to various threats, full-scale emergency response compatibility exercises leading to an emergency response plan. Regional partners in Police and Fire Department, Protective Services and the CASE Protective Services expanded collaborative network that includes Heights Police, University Hospitals, and The EHS has also established representation on the Regional Medical Response Committee, the Regional Medical Response Committee, and the Regional Medical Response Committee. Hospitals Emergency Preparedness Subcommittee.

RESPONSE EQUIPMENT

All emergency response vehicles and equipment are inspected and maintained regularly. Many of the items are old and need to be replaced. This document illustrates equipment that supports response and supplies kept on hand for these purposes.

Other forms of response equipment have been identified for purchase, including cloth for powder clean up and mercury spill kits. Personal Protective Equipment (PPE: goggles, gloves, N95 respirators) has been evaluated for adequacy and the types of response capabilities.

BIOLOGICAL SAFETY

BSL-3 FACILITIES

Currently there are two BSL-3 molecular and biochemical laboratories. One is a BSL-2 facility for prion research including HIV and Mycobacterium tuberculosis. Researchers in the laboratory year that are using a selected agent are using a selected agent.

SELECT AGENT PROGRAM

In the aftermath of September 11, 2001, the CDC and the Department of Health and Human Services created the Select Agent Register governing facilities that handle select agents. This Register became effective on February 1, 2004.

A specific Biosafety Committee (BSAC) is the Vice President of the University. The Assistant Responsible Officer (ARO) is the Safety Officer (EHS Director). The Select Agent Committee, ABSL3 Compliance Committee, and the Institutional Animal Care and Use Committee (IACUC) and Institutional Biosafety Committee (IBC) are also involved.

One select agent on campus is BSL-3. (72) individuals, involved in the program, carried out by the Federal Government. A number of persons involved in the program are not directly involved in the facility yet are not directly involved in the select agent access in the facility.

- Card swipe entry security
- A second card swipe system
- A third locked location for

An internal audit of the facility requires that the RO and the ARO be ultimately responsible.

Each researcher generates an annual audit, as do the BSL-3. The facility is reviewed and updated.

SELECT AGENT COMMITTEE

The Select Agent Committee is comprised of Select Agent Officer, the RO and the ARO from EHS, the EHS Facilities, and the ARC Veterinarian. This Committee is responsible for maintaining regulatory compliance with regard to use and disposal of select agents within the University and associated facilities. This Committee develops procedures, and guides researchers in use and disposal of select agents.

PHYSICAL SAFETY

PHYSICAL SAFETY MANUAL

The Physical Safety Manual is available online. Direct contact with investigators during inspections is promoted in the EHS Newsletter. Laboratories that can find many applicable safety recommendations in the manual should be concerned with physical safety.

FACILITY INSPECTIONS

Scheduled building walkthroughs are conducted by EHS at each building, excluding residence halls, to inspect for possible safety/building code violations as well as fire protection/prevention issues. Ninety building inspections were carried out on an on-call basis before execution of the result in hazardous exposures.

EHS, in cooperation with Property Management, inspects all university properties annually. The EHS further inspects Undergraduate buildings found on properties owned by the University. One Building. City inspectors inspect this UST biyearly. EHS inspects for violations as well as fire/life safety hazards and general maintenance. Correction/improvements are made as necessary and reported.

REMEDIAL SERVICES

The Safety Specialist incorporates on-site problem solving. EHS received many calls for help in solving on-site problems in ergonomics, noise problems, and lighting problems. The Safety Specialist provides on-site assistance.

ERGONOMIC EVALUATIONS

Ergonomic assessments are conducted in response to requests. Individual office assessments were completed in 2008 and suggestions were made on how individuals can improve their work environment.

good ergonomics practices. Department eyeglasses

HEARING

The Hearing services for this project

In an attempt to address the issue, a hearing test was conducted last year, but a

LIGHTING

The Safety Department will evaluate the lighting in the OSHA/American National Standards Institute (ANSI) quality. No

PLANT SAFETY

The EHS Department has identified several unusual practices that are distributed throughout the plant.

The Plant Safety Department is currently reviewing these practices. Measures are being taken to correct these practices.

PLANT SAFETY

A Plant Safety Department includes safety maintenance and safety training.

PROGRAM

Job Safety and Health (JSH) is a comprehensive program that is relevant to all plant activities.

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INTERNAL AUDITS

Chemical Hygiene Plans
Training
Biological Safety Cabinets
Hazard Communication PI
Indoor Air Quality
Clearances
Hazardous Waste
Website Accuracy
Research Protocols
DOT Shipments
Select Agents
Liaison Program
Plant Safety Programs

This year, in response to
procedures and programs

MINORS, VOLUNTEER

Comments

- Guidelines were current
- In 2009, 71 volunteers
- In 2010, 87 volunteers
- In 2011, 123 volunteers
- All records are current

2010/2011 INSPECTIONS

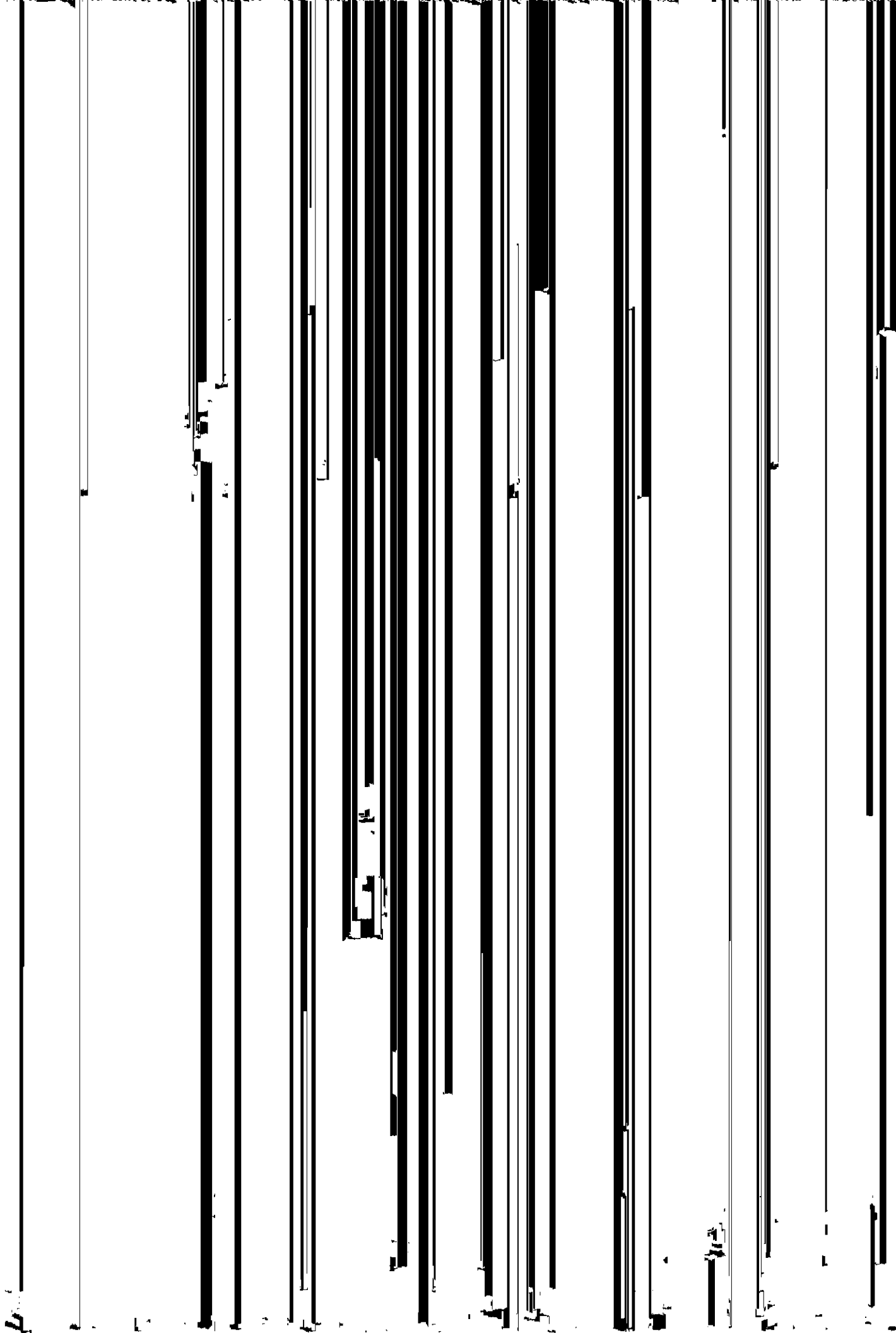
Comments

- 2009 Inspection report
- 2010 Inspection report
- 2011 Inspection report
- Inspectors contacted
- Repeat violations decreased
- Due to decrease in

CHEMICAL HYGIENE

Comments

- 103 of 403 Exposures
- 101 of 403 Chemicals
- Chemical Hygiene Officer
- Human Resources & Safety
- Training of researchers
- Most plans were updated
- All protocols were current



APPENDIX

TABLE 1 - Training and confe

- OSHA Respirator Fit
- Biosafety Cabinet Te
- HVAC Systems and I
- ASHRAE 110 Testing
- DOT Certification Coi
- Certified Industrial Hy
- NIH – Information Se
- CSHEMA – Campus
- ABSA – American Bic
- Laboratory Safety by
- RCRA Training

TABLE 2 - All staff members r

- OSHA 30 hr. Training
- OSHA Hazardous Wa
- OSHA Hazardous Ma
- FEMA Courses – 100I
- 8-hour RCRA Hazardc
- The Hazardous Waste
- DOT/iata

TABLE 3 - EHS Web Page Upd

- Baxter Safety Alert
- Triad Alcohol Swabs F
- New MSDS Program
- Machine Guarding
- Check Training Online
- UV Training
- Summer Student Train

TABLE 4 - EHS has provided r6

- Newsletters
- Check Training Online -
- Safety Training Update

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TABLE 8 - Inspectio

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TABLE 9 - Respirator St

RESPIRATOR USE
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FIT TEST

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N95
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TOTAL

DEPARTMENT
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ARC
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SECURITY
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EHS
TOTAL

TABLE 10- Hood Certificat

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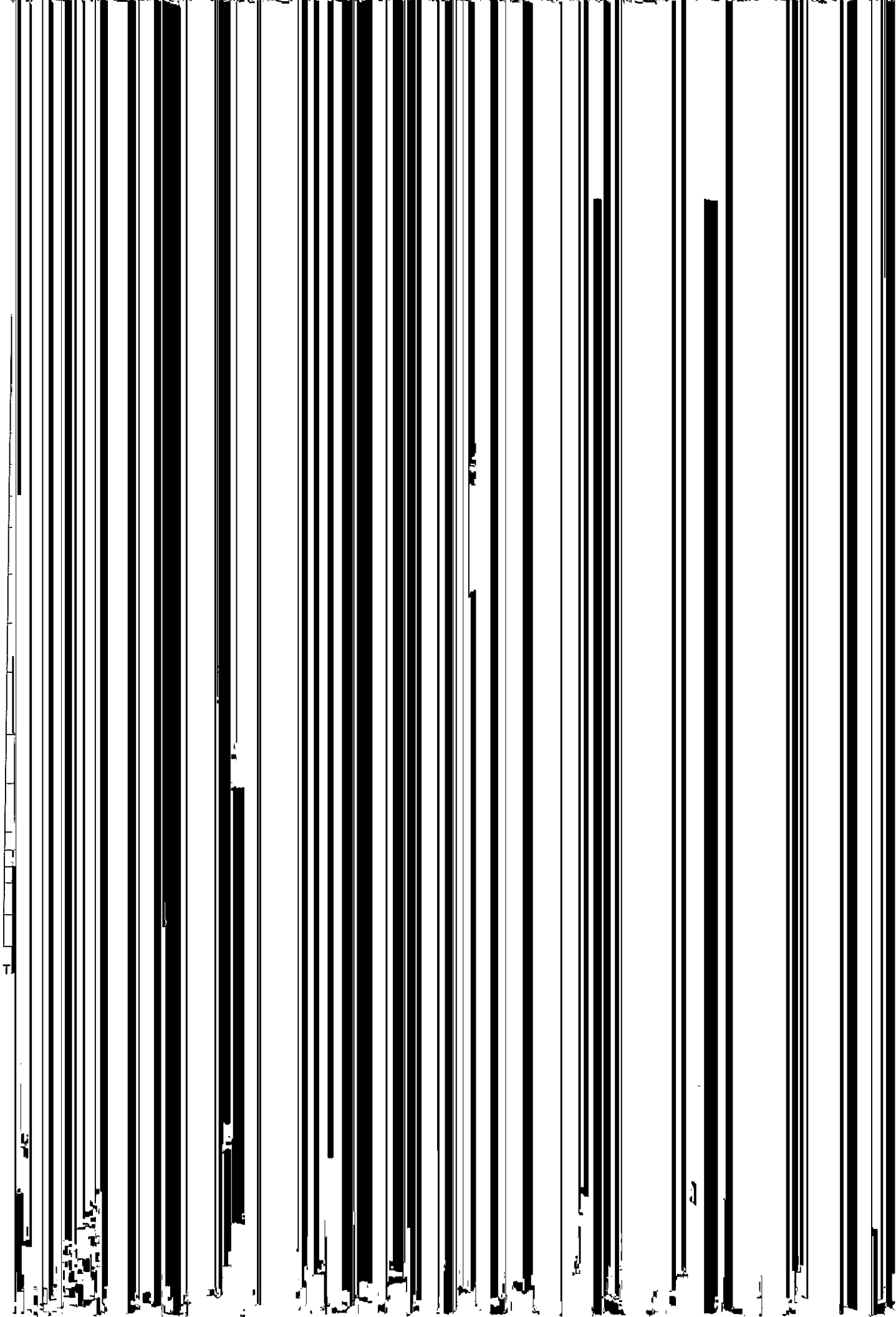
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Environmental Health & Safety Organizational Chart

Dick Jamieson
VP for Campus

