

August/ September 2010

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Basics

"Safety Comes First"

Case Department of Occupational and Environmental Safety

Service Building, 1st Floor Phone: (216) 368-2906/2907 FAX: (216) 368-2236 Website: http://does.case.edu

Eye Injury Prevention: Knowing the Basics

The laboratories at Case Western Reserve University present many potential hazards to the eye. Proper eye protection, however, should not be limited to workplace. According to the American Academy of Ophthalmology, there are more than 1 million eye injuries each year in the United States when work and residential injury statistics are combined. An astonishing ninety percent of these injuries could have been prevented if the individual had been wearing the appropriate eye-protection. In order to ensure your eye safety, it is important to know how and when to use the appropriate eyewear. BegTd[(r. BeTits-B ()Tj0.0004 Tc -0.0016 Tw 12 0 0 12 152.1 256.2001 Tm[()-27]

Fall Preparations—Is Your Lab Ready for the Fall Semester?

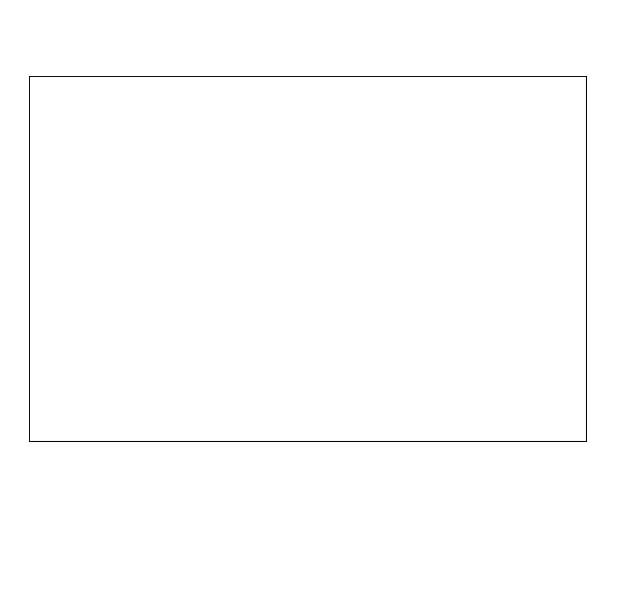
"To get ready for the new school year, the first thing to do is to make sure that your entire staff is properly trained."

The summer is almost over and classes are about to begin—but how prepared are you? If you run a lab, then chances are you will have new students, new teaching assistants, and maybe even new full-time employees. Or maybe you are new to CWRU. If so, welcome!

To get ready for the new school year, the first thing to do is to make sure that your entire staff is properly trained. All new employees must be trained by DOES. If you are a new employee or find yourself in a new workplace environment, don't wait for someone to tell you to get trained—take responsibility and make sure you are properly trained to handle the possible safety hazards you might face. DOES offers training sessions in a variety of areas including: radiation, chemical, laser, and bloodborne pathogens (BBP). Radiation and BBP Training sessions are subdivided into "New" and "Retraining" sections, so sign-up for the appropriate session based on your training status.

DOES also provides X-ray Training for specialty radiation workers. Remember, if you are not trained in these area.64 of -1 c -1.3p stfe; 0.00ar, in-u full-tiatraiedqu5





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For liability reasons, the RSOF requires that the old CASE requisition with the signature of the AU or the AU's approved designee be faxed to the RSOF (fax 368-2236) and must have the PeopleSoft requisition number referenced in the body of the requisition. Only the AU's or formally approved designee's signature will be accepted. Also, you must print the name below the signature. This information can be written on the main body of the requisition. The RSOF maintains a list of individuals authorized to sign isotope orders. If you want to add or delete anyone's name, fax an updated personnel form to the RSOF.

As of July 1, 2004, in addition to the paper requisition, the orders (including all replacement orders and no-charge samples) must now be submitted through the PeopleSoft system. The following items must appear on the PeopleSoft requisition:

- The vendor's name and address under "Suggested Vendor." (Be sure to choose the "radioactive category" and not glassware or chemicals)
- The number of stock vials to order should be placed under "Quantity."
- The activity to order shoul



September is Safety Month at CWRU

"Safe@Case is an opportunity for employees to hear about important safety topics related to cam pus such as emergency procedures, warning and notification crime prevention, fire prevention and personal safety planning."

September is National Campus Safety Month, Campus Fire Safety Month and Disaster Preparedness Month. Case Western Reserve University will mark all three campaigns by observing its second annual Safety Awareness Month. In conjunction with this observation, CWRU will be hosting its second annual "Safe@Case" fair on September 7, 2010 on the Case Quad. Safe@Case is an opportunity for employees to hear about important safety topics related to campus such as emergency procedures, warning and notification, crime prevention, fire prevention and personal safety planning. Attendees will have opportunities to interact with campus police and safety officials while learning tips for putting safety first at work. The Department of Occupational and Environmental Safety (DOES) will host a display table at the fair. DOES will also be presenting short talks on subjects such as chemical safety in the home and the proper use of chemical fume hoods. In addition to our DOES Newsletter as a regular source for safety information on campus, the Case Daily will also be featuring safety related articles throughout the month of September. Please keep a look out for these updates and feel free to contact DOES with questions about safety or ideas on how we might improve communication on safety related issues.

Where is DOES?

If you're new to Case (or simply haven't been to visit us yet), we are located in the Service Building on the 1st floor just off Circle Drive between the Health Sciences Library to the east and the Powerhouse Building to the west. For clarity, call x2906/2907 or check our website (http://does.case.edu.) for an interactive map before your visit. Keep in mind that much of the information and services (e.g., Safety Services manuals and forms, upcoming training sessions, online training sessions, past newsletters, etc.) that DOES provides can be found conveniently online at http://does.case.edu at any time.

Hood Repair Status Reminder

If you have a chemical fume hood being repaired, you can see its status on our Laboratory Safety page. You can find this information right on our main page under "News and Safety Tips." Just go to https://www.case.edu/finadmin/does/.

Case Department of Occupational and Environmental Safety

