

Student Code of Conduct Case School of Dental Medicine

The principles set forth below are applicable to all advanced specialty education students, in addition to dental students and faculty.

The students and faculty of Case School of Dental Medicine are concerned with academic honesty and professional responsibility. Therefore, the Student Code of Professional Conduct is adopted by the Student Council and by the faculty of the Case School of Dental Medicine. This Code embodies the concept of personal honor and integrity in the framework of the academic community.

Part I. Codes of Conduct

1. Principles of Ethics and Code of Professional Conduct: To the extent it is applicable, all dental students must abide by the Principles and Code adopted by the American Dental Association. The Principles of Ethics and Code of Professional Conduct is available online at <http://www.ada.org/prof/prac/law/code/index.asp>
2. University Standards of Conduct: All members of the University community, including dental students, are subject to the University Standards of Conduct. This is a general code designed to reaffirm the civil, personal and property rights of the University and its members. These standards are included in the Case Student Services Guide.
3. School of Dental Medicine Student Code of Professional Conduct: All dental students are subject to the School of Dental Medicine Student Code, which states that students and faculty of the School of Dental Medicine are committed to the study of dentistry and the development and maintenance of a high sense of integrity, responsibility, self-discipline and ethics which befits the dental profession.

Part II. Basic Standards of the School of Dental Medicine Student Code of Professional Conduct

The following statements are intended to illustrate some basic standards and values of the School of Dental Medicine:

Performance on exams should reflect the student's ability.

- b) Giving, receiving, or using unauthorized aid during an examination, quiz or practical;
- c) Disclosing the contents of an exam to a student who has yet to take the exam; and/or
- d) Making an unauthorized copy of an exam or portion thereof, or retaining possession of any exam, which the instructor has no intention of releasing.

Work submitted for credit should reflect the student's performance.

Violations of this standard include:

- a) Submitting lab projects for evaluation which were not produced by the student. This includes receiving aid beyond a reasonable extent from other students or instructors while preparing projects for evaluation;
- b) Claiming credit for clinical treatment which was not completed by the student with the exception of reasonable aid from faculty, and/or illegally

considered improper. The student will be given the opportunity account for the action. Attempt will be made to resolve the problem through discussion.

Intervention: The Faculty-Student Relations Committee provides a forum for hearing and discussion of alleged inappropriate behavior and violations of the Code of Conduct. All formal hearings shall be conducted in a manner consistent with University policies of Student Judicial Review. Information obtained shall be confidential. A copy of the minutes of all meetings of the Committee shall be forwarded to the Dean for disposition and filing. Cases resulting in recommendation for disciplinary actions shall be forwarded to the Dean for disposition.

Initiation of a hearing: Requests from students or faculty to convene this Committee should be directed to the Chairperson of the Committee.

Appeal: Students may appeal recommendations of the Faculty-Student Relations Committee directly to the Dean of the School of Dental Medicine. When the Dean is a party to the deliberations, the appeal shall be directly to the University Office of Student Affairs in accordance with their grievance procedure.

Part IV. Penalties

The following are examples, either singularly or in combination, of penalties that may be recommended to the Dean by the Faculty-Student Relations Committee to be imposed upon a student for violation of the Codes of Conduct. In determining the penalty, the Committee shall consider the nature of the offense, the record of the student involved, and any possible mitigating circumstances.

Informal private reprimand by the course director or by the Dean: The student may be given a private verbal reprimand stating that one of the Codes of Conduct has been violated, and that if additional violations should occur, a more severe penalty may be imposed.

Disciplinary probation: Disciplinary probation is a formal reprimand which is imposed upon the student for a specified period of time up to one year. The student will be informed that Code violations occurring during disciplinary probation may result in suspension or dismissal. A copy of the reprimand shall be

Dismissal: The student may be expelled with a recommendation placed in the permanent record that the student not be considered for re-admission.