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## **DIRECTOR AND ORCHESTRA ASSISTANTS**

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**Director:** Dr. Kathleen Horvath                      Office Phone: (216) 368-1613  
E-Mail: [kah24@cwru.edu](mailto:kah24@cwru.edu)                      Office: 305 Haydn Hall  
Office Hours: 30 minutes Before and After rehearsal in the Wade/Denison Library or by  
appointment

**Orchestra Assistant/Conductor:** Manya Aronin ( Fall Semester Only )  
E-Mail: [mra91@case.edu](mailto:mra91@case.edu)

## **DESCRIPTION OF THE COURSE**

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7. Cultivate musical collaboration and leadership skills
8. Enrich the campus and local community through concerts, workshops, collaborations, lessons, and other public events

**Student Learning Outcomes:**

## REQUIRED TEXTS AND MATERIALS

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Each orchestra member is expected to have all materials required to fulfill their obligations to the ensemble. These items include: an instrument in good working order; appropriate instrument accessories (endpin rest, shoulder rest, mute, etc . . . ); and, a pencil for marking items in rehearsal. Additional materials that may be helpful are: a metronome, a tuner, and a music stand for personal practice.

In addition, each orchestra member will be assigned a folder of MUSIC (See MUSIC PROCEDURES below for additional information) to prepare for each concert. This MUSIC is to be considered a course text and must be returned at the end of each concert. And, it is your responsibility to care for the parts and return them in the condition they were issued to you. Keeping them in the folder is the best way to keep them in good condition as many of them are oversized.

Additional information may be posted in CANVAS or on the Google Group so regularly checking in with those platforms will assist you with your work in the class.

### MUSIC PROCEDURES:

1. All string section parts will be distributed by stand so that the outside player has an original and the inside player has an authorized practice part. Winds and Percussion will have ONLY originals. **I**
  - . But, due to the rotation of the string section, the distribution may not be equal. Each concert cycle will generate a roster which will list all personnel and part assignments. This will be posted on the orchestra Electronic Bulletin Board ( Google Group ) and posted in Denison Hall for your reference.

3. Dark socks, hose and black dress shoes

- PLEASE avoid flashy jewelry, skin tight attire, platform shoes, short sleeves above the mid-arm, and white socks as these detract from music making.
- ABOVE ALL this attire must be PROFESSIONAL. Please use good judgment. Things like very short skirts, bare midriffs, t-shirts, etc. will not be tolerated and may result in dismissal from the performance.
- Be sure that you account for the fact that you are sitting elevated on the stage so some audience members will see you from below. Take this into consideration when you choose your performance attire.

### **CLASS POLICY**

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1. ALL CASE STUDENTS PERFORMING IN THE CASE UNIVERSITY CIRCLE SYMPHONY ORCHESTRA ARE REQUIRED TO OFFICIALLY REGISTER FOR THIS COURSE EVEN IF IT IS FOR "0" HOURS CREDIT.
2. Attendance is EXPECTED AT ALL REHEARSALS, SECTIONALS, COACHINGS AND PERFORMANCES. ( See the Rehearsal and Performance section for more detailed information. )
  - a. UNIVERSITY POLICY DICTATES THAT A STUDENT CANNOT BE "COMPELLED" TO MISS A CLASS TO ATTEND TO THE REQUIREMENTS OF ANOTHER CLASS THAT IS OUT OF THE

ACCORDINGLY. Being late is disruptive to rehearsal and as such will count against you.

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\_\_\_\_\_ ( See Absence Policy below for how this could affect your grade. )

For rehearsals at the Maltz Performing Arts Center (MPAC), Church of the Covenant, or other performance locations you will need to think ahead since these facilities are different than where we regularly meet. Plan accordingly for the extra time needed to get your instrument and music to that location.

When we rehearse in MPAC Shuttles will begin running 45 to 50 minutes before the start of the rehearsal and they will run from outside the Wade/Denison Rehearsal Facility and the Tinkham Veale University Center (TVUC). You can drive if you wish as parking is available, but the surface lot is quite far away so riding the shuttle may be easier. For students who play larger instruments you can drop off your instrument and then park. If you choose to park at MPAC on the day of the performance, you will have to pay \$5.00.

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IMSLP. If you routinely come to rehearsal unprepared, you will drop one letter grade, and you may be asked to drop the class.

8. **Extra Points.** If for some reason you find yourself in need of additional points because of an unexcused absence, or several tardies, you can volunteer for some extra orchestra duties such as setting up or taking down for a specific performance or volunteer for additional duties such as filing music, or assisting with instrument inventory.
9. **Rehearsal Information:** The orchestra has an **Electronic Bulletin Board** (Google Group)



**E F MANCE:** Performances are considered your **EXAMS** in this course, so your positive

Monday	16	✧ FULL Orchestra/Wade Rehearsal Hall
Wednesday	18	✧ FULL Orchestra/Wade Rehearsal Hall
Monday	23	✧ FULL Orchestra/Wade Rehearsal Hall
Wednesday		

NOVEMBER

Monday

04



Wednesday

05

**!! NO REHEARSAL, REQUIRED ATTENDANCE at the  
Symphonic Winds Concert  
\* ATTENDANCE WILL BE TAKEN \***



ATTRACTIVE AND CAN EASILY BE PICKED UP. DO NOT PROP OPEN THE OUTSIDE DOORS AND DO NOT LET ANYONE INTO THE BUILDING THAT YOU DO NOT KNOW.

\*\* BECAUSE WE REHEARSE AT NIGHT PLEASE BE AWARE AS YOU WALK TO AND FROM THE BUILDING. PAY ATTENTION TO YOUR SURROUNDINGS AND AVOID BEING OCCUPIED BY YOUR CELL PHONE. ALWAYS PLAN FOR SAFETY. IF YOU SEE SOMETHING SUSPICIOUS, CALL SECURITY X3333.

**SCHOOL INSTRUMENTS:** If for some reason you do not own your own instrument or if your instrument requires extensive repair, we have a limited number of school instruments that orchestra members can borrow. There is no fee for using these instruments, but each student must sign a contract that transfers sole responsibility for the care and safe return of the instrument to the student. Any damage to the instrument that is not part of regular wear and tear becomes the student's responsibility. Also, accessories or supplies such as extra strings, end-pin rests, mutes, and rosin etc... are to be the responsibility of the student. **PLEASE SEE DR. HORVATH IF YOU HAVE NEED OF A SCHOOL INSTRUMENT.**

**INSTRUMENT STORAGE ROOM OR LOCKERS:** If you feel that you should leave your instrument in Denison Hall, you need to fill out a **Locker Request Form** that is available on the Orchestra website.

**INSTRUMENT TRANSPORTATION FOR DRESS REHEARSALS and CONCERTS:** Some of you may play larger instruments ( Double Bass, Harp, Tuba, etc . . . ) that are not suitable to be transported on the shuttle busses and getting them over to the Maltz Performing Arts Center can pose a challenge. If you don't have a car you will need to work with Dr. Horvath and Nicholas Strawn to assist with transport your instrument over to MPAC as needed.

**DENISON SCHEDULING:** If you wish to use Denison Hall for any kind of activity such as a rehearsal or meeting, you are required officially to sign-out a time. Because the facility is used extensively, it is important that you check the schedule.