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Department of Music

Case Western Reserve University

MUSIC DEPARTMENT FACULTY AND STAFF

Name	Office	Email	Phone
FULL-TIME FACULTY			
Department Chair Dr. David Ake (Musicology)	Haydn 201A	david.ake@case.edu	(216) 368-2400
Coordinator of Undergraduate Studies, BA Program Dr. David J. Rothenberg (Musicology)	Haydn 315	david.rothenberg@case.edu	(216) 368-6046
Coordinator of Undergraduate Studies, BS Program Dr. Kathleen Horvath (Music Education, Orchestras)	Haydn 305	kathleen.horvath@case.edu	(216) 368-1613
Coordinator of Undergraduate Recruitment			
Dr. Nita Karpf (Musicology)	Haydn 309	nita.karpf@case.edu	(216) 368-1602
Dr. Julie Andrijeski (Historical Performance Practice)	Haydn 204	jxa4@case.edu	(216) 368-2360
Dr. Peter Bennett (Musicology, Historical Performance Practice)	Haydn 301	lpb4@case.edu	(216) 368-0156
Dr. Francesca Brittan (Musicology)	Haydn 215	francesca.brittan@case.edu	(216) 368-2032
Mr. Eric Charnofsky (Musicology, Piano)	Denison		

Dr. Susan McClary (Musicology)	Haydn 307	skm72@case.edu	(216) 368-1126
Dr. Crystal Anne Sieger (Music Education)	Haydn 208	cas235@case.edu	(216) 368-0624
Dr. Robert Walser (Musicology, Popular Music)	Haydn 308	raw125@case.edu	(216) 368-4410

PART-TIME FACULTY

FACILITIES

Haydn Hall

Haydn Hall, which houses the Music Department offices, classrooms, and the Kulas Music Library, is located in the heart of the Mather Quad on the CWRU campus. Originally a combination of a dormitory and classrooms, this building served as the only student center on campus. It was given to the college by Flora Stone Mather, and named in honor of Hiram Collins Haydn, fifth president of Western Reserve University, pastor of the Old Stone Church on Public Square in downtown Cleveland, and the individual most active in convincing Western Reserve College to move to Cleveland. Charles F. Schweinfurth, the premier residential architect of Euclid Avenue ("Millionaires' Row") mansions, who also rebuilt the interior of the Old Stone

is ONLY open during the day and NOT available for entry after hours, at that time it is only to be used as an exit.

Practice facilities are for all students who are enrolled in Music Department ensembles, but music majors will be given first priority. The "virtual reality" practice room is for the exclusive use of music majors. Student groups must register with the Music Department office (music@case.edu) and apply for permission to practice in Denison when the facility is not otherwise being used. Permission must be obtained in advance; please sign up at least 2 weeks in advance of the activity to avoid problems. Failure to obtain the proper permission could jeopardize your future practice privileges. The larger ensembles need the entire space for operation. Please refer to the ensemble rehearsal schedule below, or the Music Department web-site calendars to assist you with planning your rehearsal times. Please note that the large ensembles require 30 minutes of setup time both before and after the scheduled rehearsal time. The ensembles that regularly rehearse in the Denison/Wade Rehearsal Facility are:

Symphonic Winds (Wade)	Tuesday Thursday	6:30 – 8:30 PM 4:30 – 6:00 PM
CWRU/University Circle Orchestra (Wade & Denison)	Monday Wednesday	7:00 - 8:30 PM 7:00 - 8:30 PM
Camerata Chamber Orchestra (Denison)	Tuesday Thursday	4:30 - 6:30 PM 4:30 - 6:30 PM
Jazz Ensembles (Denison) Ensemble I Ensemble II	Tuesday Wednesday	8:15 - 9:45 PM 4:30 - 6:00PM
Percussion Ensemble (Wade)	Tuesday	9:00 -11:00PM
Marching Band (Wade)	Wednesday Friday	4:30 - 6:30 PM 4:30 - 6:30 PM

Florence Harkness Memorial Chapel

Harkness Chapel was built to honor Florence Harkness Severance, the only daughter of Stephen Harkness and his second wife, Anna M. Richardson Harkness. Harkness made his fortune in whisky and banking, and increased it by joining his friend John D. Rockefeller to form the Standard Oil Company. In 1870, when the company became a corporation, Harkness was the second-largest shareholder. His friend Louis Severance (father by his first marriage to John Long Severance, builder of Cleveland's Severance Hall) was also an important stockholder. The building, featuring antique oak, Georgia pine woodwork, and Tiffany windows, serves as the main performance space for the Music Department. All music students are welcome to use the chapel for rehearsals and recording sessions as time and space allow.

The Harkness Chapel classroom is the Department's largest technology enhanced classroom. This room has a capacity of approximately 45 and is used primarily for academic lectures but also as a backstage area during performances in the chapel.

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recording sessions).

Campus Security is notified when there is an event. Accessing the chapel without authorization or allowing someone else access in your name may be grounds for disciplinary action. Food and beverage are prohibited in the chapel. Detailed guidelines are available online.

The Harkness classroom serves as a green room for recitals and concerts. It is not available for recording sessions or rehearsals and should never be left unlocked or unattended. Make arrangements with the Music Department office for access to the classroom.

Audio Recording majors are required to use the online request form to sign up for time to do projects and are not permitted to use the facility without prior arrangement.

RESOURCES

Information and Assistance

The Office of Undergraduate Studies is located in Sears 357. Office hours are posted at http://www.case.edu/provost/ugstudies/undstud.htm.

The Office of International Student Services is, located in 143 Tomlinson Hall (<u>http://studentaffairs.case.edu/international/</u>). It provides special assistance and services for international students.

Student Mailboxes

Each Undergraduate music student is assigned a mailbox in the stairway of Haydn Hall on the second floor of the building. Students will receive periodic emails regarding the pickup of more sensitive communications. Please check your mailbox regularly for departmental announcements and other messages.

CWRU Email Account

It is important that you check your CWRU email account regularly. Email is widely used by the Department and the University for official communications. The Department and University will communicate via your <u>CWRU email address only</u>. Therefore, if you use another account for email, set up your CWRU account to forward all messages. You are responsible for all information sent from the Department; failure to set up your CWRU account does not excuse you from this responsibility.

Photocopies

You may use the Music Department copy machine for personal copies at a cost of \$.10 per sheet for letter-

Theft is a serious problem that can be managed by you if you keep your locker combination to yourself and keep your belongings locked at all times.

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two tickets per music major until noon on Friday, at which time, if there are tickets left, they are sold to anyone for \$10/ticket. If you purchase your ticket early enough in the week, you may be able to exchange it at the Severance Hall box office for a different night or trade it in towards a closer seat.

Emergency Procedures

Emergency procedures are posted throughout Haydn Hall and Denison/Wade. If at any time you see suspicious activity, please report it immediately to security to Campus Security at 216-368-3333. Please be sure to email the Music Department office (music@case.edu) regarding the incident as well.

Forms and Additional Information

All music majors are required to file specific FORMS at various times during the year or during the degree program. Below is the list of forms that you should become familiar with:

FORM	LOCATION	DUE
Recital Class Program Information	Online on Dept. Website	By 2:00 p.m. the Friday before your Performance
Request for Accompanist	Download from Dept. Website	As soon as you have your repertoire selected, or one month prior to performance (or with your Concerto Competition form)
Recital Class Conflict Form	Download from Dept. Website	Third Recital Class of Semester
Harkness Chapel Reservation Request	Online on Dept. Website	See the Website for details
Off-Site Event Listing Request	Online on Dept. Website	See the Website for details
Audio Service Recording Request	Online on Dept. Website	See the Website for details
Student Evaluation of Applied Music Teacher	Download from Dept. Website	At the end of each semester
Jury Form	Download from Dept. Website	Day of Jury
Petition for Jury Substitution	Download from Dept. Website	No later than week 8 of semester before required jury
Case Concerto Competition Request Form	Download from Dept. Website	First Friday in February
Leonard and Joan Ronis Annual Memorial Recital Application	Download from Dept. Website	Friday before Spring Break

What: You must include music with your form. <u>If your music is not included with your</u> request form, you will not be assigned a pianist. Submitting your music in a professional manner will help ensure proper coverage for your piece. Please be sure to <u>put your name on</u> the music. When submitting your music, please submit the actual score. Please see Laura Stauffer for more information on Copyright policies.

3.) Contact information

Departmental Honors and Awards

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Departmental Honors

Students of exceptional merit within both the BA and BS programs may apply for departmental honors. For all students, admission to honors status requires

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The Doris Young Hartsock Prize

This award is presented to a music major who is preparing for a career in music education. A graduating music education student may be selected for this award by the music faculty in the spring semester. The winner is recognized at the Honors Assemblies in May.

The Arthur H. Benade Prize

This award recognizes seniors (double majors or non-majors) for excellence in music. A graduating student may be selected for this award by the music faculty in the spring

UNDERGRADUATE MUSIC REQUIREMENTS

Music Major Status

All students accepted into the Department of Music were admitted either to the BA or the BS program and initially given a status of *Full* or *Conditional*

and from the Coordinator of Undergraduate Studies for their degree program.

Changing Teachers

Every effort is made to match you with a teacher appropriate to your level of development. However, mismatches can sometimes occur. It is possible to change music teachers if you have a compelling reason. Approval from your faculty advisor, the Coordinator of Undergraduate Studies for your degree program, and the Music Department Chair—IN THAT ORDER—is required. Once these approvals have been granted, the Department will work with the CIM Registrar to assign a new teacher.

Recital Class

Recital Class, which meets every Tuesday from 12:15-1:00pm in Harkness Chapel, is a required component of all primary applied lessons for music majors.

Registration

All Music Majors enrolled in primary applied lessons will have a course component labeled "Recital," which refers to Recital Class.

Attendance Requirement

Attendance at all meetings of Recital Class is mandatory. Requests for excused absences should be submitted to the Music Department office in advance. Poor attendance or tardiness will be recorded and communicated to your applied instructor and taken into

work), please contact the Music Department office.3. The performance schedule is posted on the Dept. website

- 2. <u>Remedial Jury</u> (each semester while on Conditional Standing): Required of all students who have Conditional Standing in performance. A student with Conditional Standing has two opportunities to take a Remedial Jury. If, at the end of the second attempt, the student has not passed into the regular sequence, it will result in the loss of music major status.
- 3. <u>Progress Jury (MUAP 10)</u>: Required of all music majors in the first year. The Progress Jury must be taken when a student is enrolled in MUAP 122. Students will not be allowed to continue with MUAP 221 until this requirement is fulfilled.
- 4. <u>Level Jury (MUAP 20)</u>: Required for students to advance into the 300 level of MUAP. This jury is required of students enrolled in the BA with a Performance concentration and the BS in Music Education only, and will take place when the student is enrolled in MUAP 222.
- Exit Jury (MUAP 25, 26, 30, or 35): Required for all students at the completion of their applied study. For BA concentrations other than Performance, this jury will take place in the 5th or 6th semester of study. For students with a Performance concentration, this will take place in semester 8, and for Music Education, semester 7.

Note: Students may opt to petition the Music Department faculty to substitute a Concerto Competition performance or a solo recital for a Level or Exit Jury by filling out the Undergraduate form by week 8 of the semester before the semester in which they will take their Level or Exit Jury. The form will give the student's standing (1st-year, 2nd-year, etc., including the semester of study at Case), the specific performance or competition to be substituted, and a brief but cogent explanation of why this substitution is appropriate. Bear in mind that recitals are to be completed by week 13 of the semester. Petitions not submitted on or by the deadline will not be considered. The solo performance or competition should be a suitable event. Please see the Dept. website for the required . Please review the

section of the Handbook that articulates Recital Requirements.

In addition to required juries, an applied faculty member may require additional juries when he/she feels it is warranted. Also, the student may

- ¹ A *Remedial Jury* is REQUIRED for students admitted with Conditional Standing in performance and will be taken each semester for up to two semesters and will not be listed on SIS.
- ² A *Discretionary Jury* may be taken any semester where there is no required jury and will not be listed on SIS.

Jury Performance Guidelines

- 1. Juries are to be no more than 15 minutes in duration. Students should choose about 12 minutes of their most polished repertoire demonstrating both technical and musical progress. Any piece chosen for a jury that has a piano accompaniment must be performed with accompaniment.
- 2. Jury Repertoire will be chosen by the applied teacher. In general, the repertoire should represent diverse musical styles and technical proficiency. A more detailed guideline of suggested repertoire and related material follows, with the caveat that the final decision on all jury questions lies with the applied teacher.

Instrumentalists may opt to choose from the following kinds of repertoire:

- Technical material such as scales or etudes
- Solo works (sonatas, concertos, etc . . .)
- Excerpts from standard ensemble repertoire
- Other materials selected by the applied teacher

Instrumentalists may consider the following suggestions of repertoire for Jury Type. Please note: these suggestions will vary according to instrument category; final decisions therefore lie with the applied teacher.

<u>Progress Jury Candidates</u> should perform some technical repertoire (étude, scale study with arpeggio, etc . . .) and some solo repertoire preferably with accompaniment (sonata, concerto, etc . . .) with the proportion of approximately 35% technical and 65% solo.

<u>Remedial Jury Candidates</u> should perform technical repertoire (étude, scale study with arpeggio etc . . .) and some solo repertoire, preferably with accompaniment (sonata, concerto, etc.), with the proportion of approximately 50% technical and 50% solo.

<u>Level Jury Candidates</u> should perform technical repertoire (étude, scale study with arpeggio etc.) and some solo repertoire preferably with accompaniment (sonata, concerto, etc . . .) with the proportion of approximately 20% technical and 80% solo. (This may include excerpts)

<u>Exit Jury Candidates</u> should perform technical repertoire (étude, scale study with arpeggio etc.) and some solo repertoire, preferably with accompaniment (sonata, concerto, etc...), with the proportion of approximately 5% technical and 95% solo. (This may include excerpts)

Vocalists should consider the following:

Repertoire that demonstrates a breadth of technical and musicianship skills, chosen in consultation with the student's applied instructor.

Memorization of solo works is required for the Bachelor of Music with a Performance Concentration, but any applied teacher may waive that requirement depending on the

student's needs.

*Jury Protocol*1. Once it has been established that a student is to jury, each student

degree program explaining the circumstances and providing reasons why they should be granted the opportunity to make up a failed jury. If such a petition is denied, the NP grade will stand and the student will be put on probation and required to take a Remedial Jury the following semester to retain music major status. If the student successfully passes the Remedial Jury the new grade will replace the grade of "NP" and the student will continue in the regular jury sequence. If the student fails the Remedial Jury the student will lose music major status. If the student is granted the opportunity to take a Make-up Jury this would then essentially be classified as EXCUSED and procedure C will be followed.

b. A BA student with a declared Performance Concentration who fails the Level

- : Case/University Circle Orchestra (MUEN 385)
- Symphonic Winds (MUEN 383) and/or Wind Ensemble

(MUEN 356)

- Case Concert Choir (MUEN 382)
- : Baroque Orchestra (MUEN 397) and Early Music Singers (MUEN 396)
- : Keyboard Ensemble (MUEN 389)
- Guitar Ensemble through CIM (a section of MUEN 355)
- C : Collegium (MUEN 395), Baroque Orchestra (MUEN 397), or Early Music Singers (MUEN 396)
 - *C :* Popular Music Ensemble (MUEN 370), Jazz Ensemble

I (MUEN 373), or Jazz Ensemble II (MUEN 374)

Secondary Ensembles

Each student enrolled in a program that requires a secondary ensemble (The BS in Music Education and all BA programs except Audio) must participate in at least one additional ensemble for a minimum of one full academic year (two consecutive semesters, August to May). The possibilities are ALL PRIMARY ENSEMBLES not already enrolled in and:

• C	С	C (MUEN 386)	
•		(MUEN 387)	
•	E	-(E 373) (E 374)	
•		B (E 384)	
•	С	-(E 358)	
• C	С	(E 366)	
•	. C	E, C	(E 355)
• B		(E 395)	
• C		(E 395)	
• B	D	E (E 394)	
•	E	-(E 324)	

Recitals

Although the Music Department does not require a recital for the BA or BS degree, it is strongly recommended that students who are interested in a performance career play a Senior Recital. A junior or senior recital may become part of the SAGES Capstone experience.

General guidelines for recitals suggest that a junior recital should consist of 40-45 minutes of music. A senior recital should consist of approximately 50-60 minutes in length. Students who do not feel comfortable performing a complete solo recital may wish to pair with another student or students and perform a joint recital. All recitals should be done in consultation with the applied teacher(s) and advisor(s). If a pianist is required, please see the Accompanist Information section of this Handbook to secure an Accompanist.

Student recital dates will be available from the third week to the thirteenth week of each semester. In general, there will be no recitals during the final week of classes, reading days or final exams. Any student who wishes to perform a Recital in place of the Level or Exit Jury must submit the to the Music Department Office by week 8 of the semester prior to the semester of the required jury

Students interested in performing a recital in Harkness Chapel should complete the online Harkess Chapel Reservation Request Form (<u>http://music.case.edu/scheduling/</u>) at least four weeks in advance of the proposed recital date. Please note that the Department will contact

your applied teacher and faculty advisor for approval before confirming your recital date. (Note: Students holding an event at an off-

able to get your Music Theory Sequence taken care of. CIM will not allow registration into MUTH 320 until all of your other Theory Courses have been successfully passed. This is

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- Manifest care and respect for students, families, and co-workers
- Demonstrate fairness and personal ethics

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- Are reflective in monitoring their own teaching
- Are lifetime learners who are actively engaged with their discipline, their students, and thus continuously developing as professionals
- · Value and respond positively to diversity among students
- Believe that all students can learn and realize their creative potential
- Are positive professional models for their students

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Teacher Education Program Outcomes

The purposes and goals of educator preparation at Case Western Reserve University are summarized in the statement of our mission to prepare educators as Proactive Scholar-Practitioners and are expressed as 10 Program Outcomes which reflect Ohio's Standards for the Teaching Profession and the national teaching standards of the Interstate Teacher Assessment and Support Consortium (InTASC). These program outcomes are also aimed at meeting the Teacher Education Accreditation Council's (TEAC) goal of preparing competent, caring and qualified educators:

- 1. Learner Development
- 2. Learning Differences
- 3. Learning Environments
- 4. Content Knowledge
- 5. Application of Content

appropriate to facilitate student learning. These components are essential and are addressed, along with Program Outcomes in each student's portfolio.

Teacher Education Dispositions

Dispositions are the "values, commitments, and professional ethics that influence behaviors toward students, families, colleagues, and communities and affect student learning, motivation, and development as well as the educator's own professional growth. Dispositions are guided by beliefs and attitudes related to values such as caring, fairness, honesty, responsibility, and social justice" (National Council

- o Spends time outside school preparing and seeking to enhance learning opportunities for students
- o Finds, implements and shares instructional ideas and strategies
- o Maintains professional involvement through reading, conferences, or organization membership

Teacher Education Decision Points and Retention Policy

Admission

Admission to a teacher licensure program at Case Western Reserve University requires admission to the University and admission to the specific licensure program. Students should contact the Art Department, the Music Department or the Director of Teacher Education for specific information regarding those programs. In general, admission criteria include previous accomplishment in the content area, successful overall academic performance and evidence of one's potential ability to master the complex intellectual, interpersonal and performance requirements of teaching.

Retention

Once admitted to a licensure program, students move through a series of Decision Points as

Complaints

Decision Point 4: Retention During the Student Teaching Semester

What?

Minimum average score of 2.75 at midsemester for each *CWRU Student Teaching Assessment* by Cooperating Teacher and

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intent to student teach <u>no later than the end of the second week of the semester</u> <u>prior to student teaching</u>. An electronic copy of the transcript and notification via email that the ePortfolio is ready for assessment must be submitted to the Coordinator of Undergraduate Studies in Music Education by week 4 of that same semester. Successful evaluation of the ePortfolio with the score of 3 must be acquired to student teach. Documentation of a successful TB test, hepatitis vaccination, and criminal background check must be on file with the Coordinator of Undergraduate Studies in Music Education and Director of Teacher Education by the first day of finals week of the semester prior to student teaching. Student